

**CEDAR BLUE BUILDING PERMIT  
CEDAR BLUE PROPERTY OWNER'S ASSOCIATION  
CEDAR BLUE RV PARK, SULPHUR, OKLAHOMA**

**No Permit Fee: \_\_\_\_\_ Permit Fee: \$50 Fine: \$500 Annual Fine: \$1500 Updated 3-13-21**

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Name: \_\_\_\_\_ Received by: \_\_\_\_\_

Date of Application: \_\_\_\_\_ Date Received: \_\_\_\_\_

Home Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Lot #: \_\_\_\_\_ Type of Trailer and Tag Number \_\_\_\_\_

**ALL LOTS MUST BE IDENTIFIED (LOT # ON SIGN) OR BUILDING PERMIT WILL NOT BE APPROVED**  
**LOT LINES MUST BE MARKED AND SURVEYED OR BUILDING PERMIT WILL NOT BE APPROVED**

**TYPE OF CONSTRUCTION**

Check one or more of the following:

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> New Deck              | <input type="checkbox"/> Screened Deck         | <input type="checkbox"/> Portable Carport          | <input type="checkbox"/> Storm Shelter |
| <input type="checkbox"/> New Enclosed Deck     | <input type="checkbox"/> Roof on Existing Deck | <input type="checkbox"/> Permanent RV/Boat Cover   | <input type="checkbox"/> Tree Removal  |
| <input type="checkbox"/> Enclose Existing Deck | <input type="checkbox"/> Concrete Slab         | <input type="checkbox"/> Overhead/Garage/Barn Door | <input type="checkbox"/> 3' Wood Fence |
| <input type="checkbox"/> Expand Existing Deck  | <input type="checkbox"/> RV/Carport Skirting   | <input type="checkbox"/> Storage Shed              | <input type="checkbox"/> Other:        |

Contractor: \_\_\_\_\_

Size: \_\_\_\_\_

Materials: \_\_\_\_\_

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Construction Start Date: \_\_\_\_\_ Estimated Date of Completion: \_\_\_\_\_

Extension Date (1<sup>st</sup>): \_\_\_\_\_ Extension Date (2<sup>nd</sup>): \_\_\_\_\_

**On a separate sheet of paper, draw the property lines, both sides, front and back. Include all existing structures and the proposed construction, and how many feet the proposed structure is from each property line. If more detail is needed, additional sheets may be added to the application.**

The easements are five (5) feet strips inside all lot lines except those lines coincident with street right of ways, in which case the easements are ten (10) feet wide. No permanent project will be permitted to be built within the easements.

It is preferred and suggested that the property owner be present and available upon inspection of the property for approval or final inspection. Failure to do so could result in a disapproval of the project. The Environmental Committee reviews permits on the 3rd Saturday of each month after the monthly Board meeting.

No other construction will begin until each approved permit is completed. All work must be done in 90 working days. If 90 days have elapsed before beginning construction, you will need to re-submit a new construction permit. If you have not completed the work in 90 days, an extension of the construction permit will need to be submitted. Each phase of construction will have its own construction permit.

Periodic inspections will be made by a member of the Environmental Committee. All construction will be inspected upon completion.

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**---NOTE---**

Wood or metal storage sheds shall not exceed 160 sq. ft. and cannot have a second floor. They must be built to standard building codes. Shipping containers are prohibited in the park.

**Owners are allowed 400 square feet of enclosed covered deck for this permit. If the property owner chooses to build 401 to 800 square feet of enclosed covered deck, the 800 Square Foot Enclosed Deck Permit is required.** This also applies to expanding an existing structure over 401 square feet. The cover of the RV may be built in conjunction with the cover over the deck. Rules and regulations regarding overhead doors, garage doors, barn doors, and carport skirting are listed under the Current Environmental Rules. All construction must be built to standard building codes. Non enclosed patios and decks have no size restrictions and must be built within the easement requirements.

**The property owner, not Cedar Blue, is responsible for removal of all construction debris from Cedar Blue. A Disposal Fee will be assessed the property owner in the amount of \$250 if not removed from Cedar Blue. No construction debris is allowed to be dumped in the park's dumpsters. THIS PERMIT MUST BE POSTED ON THE LOT.**

Property Owner Present for Initial Building Permit Inspection: ( ) Yes ( ) No

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Disapproved by: \_\_\_\_\_ Date: \_\_\_\_\_

Reason: \_\_\_\_\_

Inspection Comments: \_\_\_\_\_

Property Owner Present for Final Inspection: ( ) Yes ( ) No

Final Inspection Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Final Inspection Comments: \_\_\_\_\_

*Disclaimer:* It is the property owner's responsibility and not the CBPOA Environmental Committee to accurately mark their property lines according to the survey information on file with Murray County. **When getting a survey, notify the surveyor and recommend for them to use the benchmark located on the south side of the Family Center.** The Environmental Committee bases their decisions, in part, on where the property lines have been marked. Should they approve a building permit and it is later determined that the structure(s) are outside the setback requirements and/or on neighboring properties, the CBPOA holds no liability for this error. All responsibility for any errors regarding the marked property lines lies with the property owner. Review the Environmental Committee Rules and Regulations before submitting this form. Not all rules are listed on this form.

**I HAVE READ AND AGREE TO COMPLY WITH THE CURRENT RULES, REGULATIONS, AND COVENANTS.**

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

**FAILURE TO SIGN WILL RESULT IN NON-APPROVAL**

**Check List:**

**(Owner must complete the requirements below before the Environmental Committee will approve a building permit)**

**Portable Construction Requirement:**

- \_\_\_ Owner to plainly define property & string line
- \_\_\_ Environmental Committee verified
- \_\_\_ Owner to clearly mark where portable project is to be placed & string line
- \_\_\_ Environmental Committee verified

Verified by the office: \_\_\_\_\_  
Jackie or Tonya Date

**Permanent Construction Requirement:**

- \_\_\_ Owner must get a survey of the property
- \_\_\_ Environmental Committee verified
- \_\_\_ Owner to plainly define property & string line
- \_\_\_ Environmental Committee verified
- \_\_\_ Owner to clearly mark where permanent project is to be placed & string line
- \_\_\_ Environmental Committee verified
- \_\_\_ Owner must meet with the Environmental Committee
- \_\_\_ Environmental Committee verified

