

CEDAR BLUE PRIVATE RV RESORT

INCIDENT/ CONTACT REPORT

Report Date: _____

Report Time: _____

Name of Reporting Person: _____

Street Mailing Address: _____

City / State / Zip: _____

Area Code + Phone Number: (____) _____ - _____

Second Phone: (____) _____ - _____

Cedar Blue Lot Number: _____

INCIDENT

Incident Date: _____

Incident Time: _____

Incident Location: _____

Description of Incident: _____

Names of Other Witnesses: _____

Reason for Reporting: _____

Additional Information or How Incident Occurred: _____

Reporting person (witness) is advised that CBPOA does not have the authority to notify the County Sheriff's Office and/or file a formal complaint with local law enforcement; however, it is important that CBPOA be advised of incidents occurring within the park. If the witness(es) feels that law enforcement should be contacted, that shall be the decision and action of the witness(es).

This Incident Report is filed with the staff at the Cedar Blue front gate who may make a copy of this report for the witness and who shall submit this Incident Report to the Park Authorities.

Signature of Reporting Person:

Signature of Front Gate Staff Member:

Date: _____

Date: _____

WHEN SHOULD THIS FORM BE USED ?

“INCIDENT/CONTACT REPORT FORM”

Examples:

Public Disturbances

- Rude or drunken behavior affecting others
- Potentially dangerous dogs loose in park
- Assaults / fights / trespassing issues
- Reckless behavior at the pool/ Minors left unattended at pool

Theft and/or Vandalism Occurrences

- Break-ins
- Stolen golf carts and/or stolen personal property
- Vandalism of personal property
- Vandalism of common park property, i.e. at Family Center, Pool,
Goose Lake or Duck Pond areas, CB Office, Public Restrooms, Recreational areas,
Greenbelt areas, Lift Stations, etc.

Unightly Campsites and/or Abandoned Vehicles

Refer to Cedar Blue Covenants, Section IV, Paragraph B:

“All campsites whether occupied or unoccupied and any improvement placed thereon shall at all times be maintained in such a manner as to prevent them from becoming unsightly, unsanitary, or a hazard to health. If not so maintained, the Association shall have the right, through its agent and employees, to do so, the cost of which shall be added to the annual assessment to which such campsite is subject. Neither the Association nor any of its agents, employees or contractors shall be liable for any damage which may result from any maintenance work as performed.”

If your campsite is near an “unsightly” property, or if there appear to be abandoned vehicles or piles of trash, lumber or debris at a site that you frequently see, you may file an “Incident Report” form and submit at the front gate, completing it with as much information as possible, and thus bring it to the Board’s attention for cleanup enforcement.

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This form should NOT be used for standard golf cart rule violations.

Instead, use the form titled “**Golf Cart Rules Violation-Incident Report.**”

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Be advised that in almost all instances CBPOA is not authorized or responsible for contacting the County Sheriff’s Office or other law enforcement to file a legal complaint; however, it is important that CBPOA be advised of incidents occurring in the park. If the witness or complainant is of the opinion that law enforcement be contacted, it shall be the decision of and incumbent upon that witness/complainant to do so.

LET’S ALL KEEP OUR PARK CLEAN AND SAFE